

**Tacoma Community College  
Board of Trustees Regular Meeting  
June 12, 2013, 2:00 p.m.  
Building 12 ~ College Room**

**MINUTES**

**Board Members**

Chad Wright, Chair  
Liz Dunbar, Vice Chair  
Don Dennis  
Bob Ryan  
Fred Whang

**Administration/Faculty/Staff/Guests**

Pamela Transue	Anne Shaw, AAG
Mary Chikwinya	Scott Marsh
Silvia Barajas	Simba Change
Wade Neal	Evelyn Tompkins
Dave Howard	EJ Iglesias
Janine Mott	Kelley Sadler
Mike Flodin	Clint Steele
David Endicott	Shaun Henderson
Charlie Crawford	Kristen Harrison
Bill Ryberg	Megan Huerta
Erin Hoiland	Mary Fox
Dolores Haugen	Val Morgan-Krick
Jen Manley	Shema Hanebutte
Krista Fox	Kalei Kalanui
Mary Ann Brummond	Marques Green
Shawn Jennison	Elizabeth Hyun
Beth Brooks	Victoria Ichungwa
Val Robertson	Jen Nagy
Steve Ashpole	Debra Lemmon
Lubaba Al-Arab	Michelle Wilhelm
Justin Lawrence	Sean VanDommelen
Cathie Bitz	Judy Colarusso

**I. CALL TO ORDER**

Chair **Wright** called the meeting to order at 4:05 p.m.

**II. General Matters**

**A. Changes/Approval of Agenda**

**MOTION:** Upon a motion by Board member **Dunbar**, the board unanimously approved the Agenda as presented.

**B. Approval of Minutes for the May 8 and May 15 Meetings.**

**MOTION:** Upon a motion by Board member **Dennis**, the board unanimously approved the minutes of the May 8 and May 15 Meetings.

**C. Introductions**

**President Transue** introduced **Wade Neal**, Treasurer of the Foundation, who is giving the Foundation report in place of Foundation President Pat Shuman.

**EJ Iglesias**, Student Body President, introduced incoming officers: **Jen Nagy**, President, **Debra Lemmon**, Vice President of Finance, and **Justin Lawrence**, Vice President of Legislation and Records.

**C. Correspondence** – A letter from Charles Wright Academy and an email from Centralia College were received thanking TCC for the successful surgical demonstration day we hosted in May.

**D. Board Report**

- Trustee Dunbar attended Pierce County Coordinating Council (PCCC).
- Trustee Dennis has been out of town.
- Trustee Ryan attended The Tacoma Wine Classic (TWC) and PCCC.
- Trustee Whang emceed the Student Awards dinner.
- Chair Wright has attended the TWC, Foundation Finance Committee and Board meetings, and Art Committee meeting.

### **Board Retreat**

President Transue provided copies of the agenda for the Board Retreat on June 27.

### **III. PRESENTATION**

#### **Educational Talent Search (ETS)**

ETS is a federally-funded TRiO program and identifies and assists individuals from disadvantaged backgrounds who have the potential to succeed in higher education. It provides academic, career, and financial counseling to its participants and encourages them to graduate from high school and go on to college. **Debra Walker**, Director of ETS, introduced students **Marques Green** and **Kalei Kalanui** who provided a brief background on themselves and how the ETS program has impacted them. Both students stated that the advisors and faculty were very instrumental in getting them to college and helping them succeed. Debra provided the Board copies of the TRiO Factbook.

#### **Student Voice – Phi Theta Kappa (PTK)**

**Mary Fox**, Written Communications Instructor and PTK Assistant Advisor, announced that PTK had a great year. She then introduced PTK students **Megan Huerta**, **Michelle Wilhelm**, and **Lubaba Al-Arab** who each shared different aspects of PTK and the commitment of the club members. Lubaba reported on the activities of PTK, Michelle reported on their spring conference, and Megan announced the awards the club has won this year. Megan stated that unlike a lot of clubs at TCC, much of what this club does is for the community, not just TCC. She reported that they have made a lot more campus connections this year and have partnered with Advising to get peer mentors involved in student orientations and to roll out College Fish. (CollegeFish is dedicated to connecting community college students to completion & transfer from their first day on campus. It provides easy to follow, step-by-step support for students and facilitates effective, efficient advising and transfer planning sessions, workshops, and lessons. TCC is one of the first schools in the country to open this up to the campus).

### **IV. ACTION ITEMS**

#### **A. Approve for Study: Washington Administrative Code (WAC) Revision, Chapter 132V-135 – Use of College Facilities for Expressive Activities**

**Val Robertson**, Dean of Student Development, provided a power point explaining the basis for this WAC. Last year (2011-12), the College chose to initiate a new WAC section to address the use of facilities for expressive activities. This request was in response to the encampment protest activities that occurred at various state agencies for, and some in cases, extended periods of time and resulting in significant property damage. The state agencies affected did not have a policy in place to address these types of activities as most were protected by the first amendment. This policy preserves first amendment rights for all campus and non-campus users, while at the same time establishes parameters for the safe and effective use of facilities.

The Shared Governance Councils reviewing and voting on the policy included the following with the indicated voting outcome. The committee conducted informational presentations of the policy to the College Council, Institutional Administrators, and the Student Services Leadership Team. Highlights of the new policy are as follows:

- Defines the use of campus facilities by campus and non-campus groups.
- Defines allowed activities for campus safety and maintenance.
- Allows for distribution and posting of materials.
- Explains insurance requirements and consequences of violation of the policy.

After discussion between the Board and Faculty Union President Dave Howard about concerns brought up during the Instructional Council meeting this week, it was agreed that the Public Hearing and final approval should be delayed until the October 9 Board meeting when faculty can all be here to attend.

**MOTION:** After discussion and upon a motion by Board member **Dennis**, the Board unanimously approved for study the revision of WAC Chapter 132V-135, Use of College Facilities for Expressive Activities, with the Public Hearing to be scheduled for October 9, 2013.

#### **B. Approve: Campus Commons Project – Construction Design**

**MOTION:** Upon a motion by Board member **Dennis**, the board unanimously approved spending a maximum of \$973,870 on the proposed campus commons project construction design from the Fresh Start reserve.

**C. Approve for Study: 2013-14 Operating Budget**

The budget is built on State Board recommendations to use the Governor's (Gregoire) Proposed Budget. Depending on final legislative action this budget may need to be modified.

The 2013-2014 Budget has an expected State allocation to TCC of \$17,467,071 and Local Revenue of \$17,628,464 for a total operating budget of \$35,095,535.

**Budget Highlights:**

Reductions to TCC Budget (\$442,848):

- Unallocated Worker Retraining Variable – (\$365,037) The Worker Retraining Variable are funds that are distributed to the colleges based on a formula that is calculated on the unemployment rate in the county and if the college reached their FTE target for the previous year.
- ABE Enhancement Variable - (\$60,711) One-time funds allocated to TCC for 2012/13. We do not expect these funds to be reallocated.
- Opportunity Grant Variable – (\$17,100) One-time funds allocated to TCC for 2012/13. We do not expect these funds to be reallocated.

Increases to TCC Budget (\$1,039,913):

- \$545,891 - State allocation is increased to reinstate the reduction previously taken for all employees' salaries. The reinstatement of these funds is found in all three proposed budgets (Governor's, Senate, and House). However, before the 3% salary reduction can be reinstate to Classified staff, legislative approval needs to be granted. Faculty and exempt staff will continue to be paid at the same rate.
- \$340,144 - General one time reduction is reinstated.
- \$153,878 – State allocation is increase to address changes in pension rate and PEBB Funding.

**Other Budget Notes:**

- There is no tuition increase. Only the House budget provides authority to increase tuition up to 3 percent.
- \$809,233 set aside to address the college's strategic operational plan.
- New positions are added in Nursing to address accreditation and student needs. Two nursing faculty and a classified staff support.

The college will continue to address excess enrollment with hiring of adjunct faculty or part-time hourly staff to meet enrollment demands if growth trends continue. The proposed budget increases our total state and tuition investment to 2009 levels.

**MOTION:** Upon a motion by Board member **Ryan**, the Board unanimously approved for study the 2013-14 Operating Budget.

Trustee Dunbar congratulated Silvia for receiving the *Business Examiner* 2013 Government Organization Financial Executive of the Year award.

**D. Approve: 2013-14 Course Fees**

**MOTION:** Upon a motion by Board member **Dunbar**, the Board unanimously approved the 2013-14 Course Fees.

**E. Approve: 2013-14 ASTCC Budget**

**MOTION:** Upon a motion by Board member **Ryan**, the Board unanimously approved the 2013-14 ASTCC Budget.

**F. Election of Board Officers for 2013-14**

**MOTION:** Upon a motion by Board member **Ryan**, the board unanimously approved retaining Chad Wright as Board Chair and Liz Dunbar as Board Vice Chair for the term September 1, 2013 through August 31, 2014.

**VII. NON-ACTION ITEMS**

**A. Pathway to Completion: Completions**

**Kelley Sadler** provided a power point presentation and stated that in the Student Achievement Initiative (SAI) there is a tipping point of students completing degrees, certificates, or apprenticeship awards. The number is increasing. In 2006-07 there were 774 completions and in 2011-12 there were 1,144. She provided the demographics of graduates which have been consistent. Sixty-five percent are females,

the largest percentage (57%) of students are white, seven percent are African American, eight percent are Asian/Pacific Islanders, eleven percent are native Americans, one percent are Hispanic, and 15% did not indicate race. Thirty-five percent of graduates received some form of need-based financial aid. The number of students who transfer to four-year colleges has grown although part of that is due to the increase in enrollment. The number of graduates that become employed within one year after graduation is increasing but tracking of that is difficult due to the fact that students don't provide their social security numbers. Trustee Whang asked how TCC compares to other colleges, and Kelley stated that she will research whether that information is available. Trustee Dunbar asked if we have comparison data about Pierce County median wages, and Kelley will look into that, as well.

President Transue pointed out that, based on research, the more transfer institutions located within close proximity to the community college, the lower the associate degree completion rate. The greater the percentage of the college's county population is below poverty level, the lower the completion rate. Institutions where students have a direct transfer agreement for associate degrees are offered priority admission at the university and have higher completion rates. The higher the level of student-reported engagement in active and collaborative learning, common course numbering, and good student/faculty ratios, the higher the completion rate.

#### B. **TCC and Tacoma's Clean Water Initiative**

**Mike Flodin**, Dean for Math, Science and Engineering, introduced faculty members **Kristen Harrison** and **Shaun Henderson**. Mike reported that faculty and students have been partnering with community organizations and increasing the level of volunteerism. One of the projects in which they've participated is with the Center for Urban Waters. (The Urban Clean Water Technology Innovation Partnership is a collaboration of business, research, education and local government leaders designed to accelerate development of a globally competitive, research-based urban clean water cluster in Tacoma-Pierce County.) Another project is through a different channel, the Washington Conservation Commission which has divided the state into conservation districts. One of those projects is the Stream Team. The Stream Team is a countywide, multi-activity program that works with volunteers to improve local water quality and stream habitat. Volunteers do everything from water quality monitoring to planting native vegetation along streams. Our students also participate in a program called nature mapping. This is positive for the students because they are contributing important information to the City, they are engaging in citizen science, and are contributing to the well-being of the community. Board Chair Wright urged the presenters to consider the possibility of TCC offering technical programs in regard to storm and clean water sciences.

#### C. **Legislative Report**

**President Transue** reported on legislative issues including the following:

- Governor Inslee called the Legislature into a second special session to begin today. Legislators failed to reach agreement on a state operating budget.
- It is unclear if the Legislature will reach a budget deal before July 1 to avoid a government shutdown.
- Monday the House voted to approve a temporary capital budget plan to ensure that crews would continue working on previously approved infrastructure projects even in the event of a government shutdown.
- The June 6 approved House budget:
  - Community and technical college's receive \$2 million less compared to the original House proposal and \$38.6 million less than the Senate proposal.
  - Student Achievement funds reduced from \$10 million in original House budget to \$7.5 in new House budget.
  - Aerospace and STEM enrollments: Includes \$3.9 million.
  - Tuition: Tuition increase authority at 3% per year.
  - Faculty Increment Funding: Language directing colleges to use existing funds to award faculty increments is not included in latest House budget. Bill does continue to authorize use of turnover savings to pay faculty increments.
  - Restored 3% compensation decrease funding.
- June 8 approved Senate Budget.
  - Senate moved slightly closer to House.
  - Original Senate budget provided about \$37 million more in state funding than House proposal.
  - Senate budget does not allow tuition increases.
  - Bottom line – same level of funding as previous Senate budget.
  - Student Achievement: \$26.8 in new state funding.

- Tuition: No additional tuition authority for 2013-15. Does allow colleges to increase local fees (lab, admin fees.)
- Faculty Increments: Authorizes use of turnover savings to pay for faculty increments.
- Uses of Restored 3% Compensation Decrease Funding: The new bill continues to allow restored funding for the 2011-13 biennium compensation decrease to be used for any purpose, including compensation increases.

## VIII. REPORTS

### 1. Administrative Report

**President Transue** mentioned the following:

1. Silvia Barajas was selected by the Business Examiner as the 2013 Government Organization Financial Executive of the Year. This award is given to chief financial executives who have done outstanding work in protecting and promoting the fiscal well-being of their organizations
2. We are in discussions with RallyPoint/6, a company that offers support services for a one-stop resource facility for the armed forces, veterans and their immediate families to provide cost-free, community based and individually tailored support services in community reintegration and employment. Included in this collaboration would be Pierce College, Clover Park, Washington Governor's University and the local military. TCC will be involved with its grand opening. Trustee Dennis suggested we ask RallyPoint/6 to give a presentation at a future MAC meeting.
3. The Polar Bear Breakfast was a fun event with ten representatives from TCC attending.
4. The 32nd Annual Student Awards Ceremony was held on May 21 honoring TCC students who have been selected by faculty and staff for their academic achievements and contributions of service to the college. Over 40 students were recognized and awards included the Ellen Pinto and President's Awards.
5. The Distinguished Alumnus dinner on May 28 for Connie Ladenburg was a very pleasant affair. We had a good turnout of many of Connie's family and friends. We also honored our Honorary Degree recipients, Drs. Les and Estelle Reid.
6. The June 5 MAC meeting was excellent. Tacoma Public Schools (TPS) Superintendent Carla Santorno and Dan Gregory, Academic Affairs Advisor of Peninsula School District (PSD), aided by Superintendent Chuck Cuzzetto, provided in-depth reports on the efforts they are making in regard to diversity and the challenges they face, particularly with low income students (Superintendent Santorno mentioned that TPS has a 60% poverty rate).

### 2. Faculty Report—Dave Howard, Faculty Union Representative:

- The four-quarter model of education is very much alive with our faculty and students and is well supported.
- He is looking forward to commencement because it provides an opportunity to share this celebration of the families and to see how graduation creates such an impact on our students.
- He cited his appreciation for support staff and those who make it possible for faculty to do their jobs.
- Dave stated that he is personally proud of the faculty and is honored to represent them because they work hard, care and make a difference in the world.
- He is looking forward to the arrival of new Executive Vice President Tod Treat and discussing with him subjects such as shared governance.
- Dave thanked the Trustees for their hard work and the heart they bring to campus. He urged them to let him know if he can be of service over the summer.
- Dave acknowledged the work of outgoing Trustee Fred Whang and said that he has enjoyed Mr. Whang being on the Board.

### 3. Classified Staff Report— Evelyn Tompkins, President of Classified Staff,

- Ninety classified staff members attended the Breakaway. Evelyn provided the results of the survey including questions on the speakers, presentations, location and food. They received great and helpful feedback that will benefit them when planning next year's event.

### 4. Associated Students Report – EJ Iglesias, Student Body President, reported:

- EJ remarked that this would be his last meeting as student body president. He thanked the Trustees and stated that he has learned a great deal, and through his work with the Board, can assure students that the Board is working hard for them.

**5. TCC Foundation Report – Wade Neal, Foundation Treasurer, reported:**

- The Wine Classic was a huge success with over 200 attendees and revenues were the highest we've ever received. He thanked everyone who participated in any way (by attending, donating auction items, bringing guests, etc.).
- The Foundation held its first alumni night at Cheney Stadium with over 100 attendees. Trustee Whang stated that it was a great event and that we should do this every year.
- About 25 people attended the "Meet the President" event hosted by Foundation Director Dorothy Lewis. The next reception will be in August at the home of Director Bob Draggoo.
- Foundation President Pat Shuman and Foundation Director Bill Ryberg will be attending the Trustee retreat on June 27 and sharing the upcoming plans of the Foundation.

**IX. PUBLIC COMMENT/REMARKS**

None.

**X. EXECUTIVE SESSION**

At 5:45 p.m. Chair Wright announced that the Board would adjourn into Executive Session for approximately 30 minutes for consultation with legal counsel regarding agency litigation. No action was expected to be taken as a result of the Executive Session.

At 6:30 p.m. the Board reconvened to open public meeting.

**XI. ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:31 p.m.