

**Tacoma Community College  
Board of Trustees Regular Meeting  
January 8, 2020 4:00 p.m.  
College Board Room, Building 12**

**MINUTES**

**Board Members**

Liz Dunbar (via videoconference)  
Lois Bernstein  
Bob Ryan  
Pat Shuman

**Administration/Faculty/Staff/Guests**

Ivan Harrell	Lon Whitaker
Bill Ryberg	Jennifer Fountain
Angelique Odom	Patrick Brown
Rick Brady	Marissa Schlesinger
Will Howard	Katie Gulliford
Stephen Smith	Judy Loveless-Morris
James Newman	Amber Brock
Tony Kaburu	Lisa Korby
Tamyra Houser	Wayne Mask
Dolores Haugen	Tony Lindgren
Dave Howard	Amunoo Tembo
Natalie Boes	Corinne Jarvis
James Newman	Dolores Hagen
Sonja Morgan	Analea Brauburger
Jessica Troy	Olga Inglebritson
Christina Nakada-Alm	Kelli Haverly

**I. CALL TO ORDER**

Board Vice Chair Bernstein called the meeting to order at 4:03 p.m.

**II. General Matters**

**A. Changes/Approval of Agenda**

- a. Action item #4 moved instructional calendar to March Agenda

**MOTION:** Upon a motion by Board member **Pat Shuman** and seconded by Trustee **Bob Ryan**, the Board unanimously approved the agenda as presented.

**B. Approval of Minutes from Special Session on December 11, 2019**

**MOTION:** Upon a motion by Board member **Bob Ryan** and seconded by Trustee **Liz Dunbar**, the Board unanimously approved the minutes for the December, 2019 Special Session.

**C. Approval of Minutes from Regular Board Meeting on December 11, 2019**

**MOTION:** Upon a motion by Board member **Pat Shuman** and seconded by Trustee **Bob Ryan**, the Board unanimously approved the minutes for the December, 2019 Regular Board Meeting.

**D. Introductions and New Hires**

Board Vice Chair **Bernstein** introduced **Vice President Bill Ryberg**, who introduced Andre Jimenez, the Foundation Operations & Database Coordinator.

**E. Correspondence**

**President Ivan Harrell**

- Letter from State of WA dept. of Health Nursing approval panel, met to continue 8 RPN to LPN continue the cohort of 32 students.
- Learning center applied for new accreditation and has met qualification to be considered for SI program.

- Letter from Diana Talbot - Concerns Regarding the back 40.
- Letter from Robert and Cecilia Warren– Concerns about the back forty and the change of it to 8 soccer fields. Urge the board to think about the use of other areas that could be used as soccer fields and to keep the back 40 just the way it is.

## F. Board Report

Trustees shared the events they attended this past month:

- Board Member **Dunbar**:
  - December Special Board Meeting
  - December Regular Board Meeting
  - Holiday Luncheon
- Vice Chair **Bernstein**:
  - December Special Board Meeting
  - December Regular Board Meeting
- Board Member **Ryan**:
  - December Special Board Meeting
  - December Regular Board Meeting
  - Holiday Luncheon
  - WACTC at Clover Park
  - Meeting w/Kathi Hiyane-Brown & Eric Murray
- Board Member **Shuman**:
  - December Special Board Meeting
  - December Regular Board Meeting
  - Holiday Luncheon

## III. PRESENTATIONS

### A. Program Update: Assessment

**Amunoo Tembo/Corinne Jarvis**

- PowerPoint – A recognition of student learning assessment at the degree and program level and an update of bridging gaps through student learning assessment.
- Assessment Cycle – Degree level, Program, Specialization and Course work, 6 degree learning outcomes that will change with the strategic plan.
- DLO – The way we keep our promise is ensuring that the student know what we expect them to learn.
- 2 assessment committees – Instructional Steering Committee & College wide Learning Assessment Committee. Instructional is an advisory body only as is College-Wide.
- Program level – 5-year cycle that faculty get together and review one program per year.
- Course level – similar process, faculty own this process, make sure we are serving students.
- 16/17 academic assessment evaluation was done and took a year to reevaluate the system we use. Looked at rubrics, student work, each area was broken up into 2 year evaluations. We used a rubric from South Seattle College and asked faculty to identify an assignment, to pull copy of student work that they can use to study and score against the DLO.
- Students averaged between a 3-4 in scoring in spring collect rubrics, in summer write report and in fall present.
- Next – we should be done with all assessments before next year when we are to start accreditation. Revise the plan

**B. Student Voice: Student Club Rep**

**Jennifer Fountain**

- Robert Hunt – 2<sup>nd</sup> year student will graduate this summer and transfer to University of Texas. Is a Navy vet and felon
- Didn't want his one mistake to define his future, felons have a lot to share and need to be heard, need to include all those who are underrepresented. Wanted to be part of the solution to help our international students feel less isolated and more welcomed. Programs like ICC and clubs help everyone feel included. He would like to be a cultural anthropologist and going to U of Texas in Austin in the Fall.

**IV. ACTION ITEMS**

**A. NONE**

**V. NON-ACTION ITEMS**

**A. Denmark Trip**

**James Newman & Ivan Harrell**

- PowerPoint – Overview of trip the James Newman and Dr. Harrell took to meet schools of Learnmark and IBC
- In October 2019 went to Horsens – a former prison town that they work to change to an entertainment town, have been working with them for 5 years. Work with the students on a mock Tacoma narrows bridge
- Visited Fredericia – Close to the border of Germany, looks a lot like Tacoma, IBC is the school we work with. Most impressive facility, 3 campuses were visited. 10 day program were here in November with 35 students.
- Combined total of \$563,000 over the last 5 years, working to engage the faculty at these colleges and here. IBC would like to move from a one week program to a 3 week program.
- Got an email from another school that would like to come here for a 3 week program.
- Questions - PS – How is homestay doing? Home stay works well. Still working on having enough places.
- Questions - LB – Are we looking to have some of our students go there? We are looking at it but cost is a factor.
- Questions - BR – Revenue took a big hit from 2018 to 2019 and the student level seems to be the same. Why? Number of students and cost.
- Questions - BR – Faulty exchange? All exploratory, engage MS with international team to work on these exchanges. Hope to have something happening this summer
- Questions - LD – Student Visa, are there any changes? Not from Denmark but with other countries yes.
- Questions - PS – Danish students are being enriched. How are our students being enriched? It is worked into the curriculum to get them integrated with our students. Unfortunately, they do spend a lot of time in their classes that do not include our students
- Questions - PS – Are international students taking the place of our students? No, they are not.

**VI. REPORTS**

**A. Associated Students Report – Tony Mwoga, ASTCC President**

- Short welcome week, mug painting and letter writing campaign also sent to Guided Pathways. Putting work into trip to Olympia and working to encourage students to be involved in the census.

- B. Faculty Report—Dave Howard, Faculty Union Representative**
  - Happy New Year, gave credit to Corrine and Amunoo. Thanks to student Hunt, Faculty wide – working on negotiations agreement that expires in June.
  - Went to GH prisons
  - Wanted to know if the BOT is captured? NO
  
- C. Classified Staff Report - Will Howard, Classified Staff Representative**
  - WA staff training for professional development, one of our own was voted as the President of this group. Wants to host the meeting in Aug on campus.
  
- D. Foundation Report – Brandon Ervin, TCC Foundation Board**
  - Updates for Foundation
  - Scholarship app is open form 1/1 – 4/1, putting on educational seminars for students.
  - Awarding \$425,000.
  - Recruitment will begin to get readers for the scholarship applications.
  - Annual Reach Higher Luncheon
  
- E. Legislative Report – Bill Ryberg, Vice President for College Advancement**
  - Session starts next week and it's short.
  - Has 3 meeting set up for Dr. Harrell next week and focusing on capital budget and need trustees help.
  - Leg Sendoff at GH tomorrow, On Saturday at GH Sen Randall holding a meeting on Education.
  
- F. President's Report – Dr. Harrell**
  - Handout and attached – Will start sending out his report to the campus for those who cannot attend.

**Travel – Trip to Africa in February**

**VII. PUBLIC COMMENT/REMARKS**  
**Additional Comments by Vice Chair Bernstein:**

- Jessica Troy – Wetlands/Woods
  - Thank you Bernstein for asking Metro Parks about other options, her backyard is the woods, this project does not align for TCC's values as stated in the strategic plan. As Tacoma's populations grows, there will be many proposals for that space and we need to have a committee to look at any request that comes in for it.
  
- Kelli Haverly – Wetlands/Woods
  - Had to leave.

**VIII. EXECUTIVE SESSION**

No Executive session was held.

**IX. BOARD ACTION AS A RESULT OF EXECUTIVE SESSION.**

NONE

**X. ADJOURNMENT**

There being no further business, the meeting adjourned at 5:16 p.m.

  
Liz Dunbar, Chair