

Associated Students of Tacoma Community College (ASTCC)

A minimum of a 2.5 GPA must be maintained during each quarter of employment as well as 10 credits per quarter. Failure to meet the criteria will result in employment termination from Student Engagement

President

As the President, you will act as the face and voice of the Associated Students of Tacoma Community College, representing student opinion to the Board of Trustees, college communities, faculty, staff, administration, and other college forums. You will work closely with the advisors to lead, motivate, provide vision, and support student leaders as they set and achieve goals. This position requires someone who is willing to put the ideas and desires of the group before their own.

Responsibilities:

1. Present and articulate the official position of the Students at Tacoma Community College to the College Board of Trustees, other colleges and outside organizations.
2. Sanction all student clubs and organizations at Tacoma Community College.
3. Appoint student representatives to ASTCC college committees. Serve on committees as requested by TCC administration and ASTCC Advisors.
4. Review all ASTCC Senate legislation and exercise a veto power as specified in the ASTCC Constitution
5. Act as a consultant in matters dealing with the service and activity fee budget and participate in budget development as outlined in the ASTCC budget procedures
6. Be responsible for enforcing the bylaws and constitution of the ASTCC.
7. Supervise the duties of the executive officers; shall attend all executive committee meetings
8. Review expenditures from the student government operations fund.
9. Attending all board of trustee and College Council Meetings. Also prepare either an oral or written report.
10. Be available for a minimum of five regular office hours per week which shall be posted
11. Will attend all Senate meetings and shall present a biweekly report to the Senate at all scheduled Senate meetings.
12. Provide professional feedback to the executive committee members on a quarterly basis.
13. Fulfill other executive responsibilities pertaining to the office of the ASTCC President.
14. Participate in summer training/orientation, staff retreats, and weekly staff meetings.
15. Possible out-of-state travel.
16. Travel to Olympia on request for legislative advocacy.

Preferred Qualifications:

1. Experience with Microsoft Office suite.
2. Experience with bookkeeping or accounting.
3. Training and leadership or team building.